

**Flat Rock Public Library
Board of Directors Meeting
Minutes July 20, 2022**

Meeting called to order at 4:35 p.m. by President MacDonald

I. ROLL CALL OF MEMBERS:

Present: Tom MacDonald, Tina Page, Dave Beddingfield

Excused: Wendy Clark, Adrienne Clements

Guests: Michael Cummings, Library Director

II. APPROVAL OF AGENDA:

Motion by Beddingfield, supported by MacDonald to approve the Agenda. Motion carried

III. APPROVAL OF MINUTES: Meeting of 5-16-22 should read “Minutes” vs “Agenda”, date should read “May 16” vs “March 16”.

Motion by Page, supported by MacDonald to approve the minutes with the changes noted. Motion carried.

IV. FINANCIAL REPORT: Effective July 1, 2022 some accounts were combined and/or renamed. Revenue and Expenditure Reports and Balance Sheets for period ended 5-31-2022 and 6-30-22 were reviewed. 6-30-22 report is not final

Motion by MacDonald, supported by Beddingfield to approve the Financial Reports as presented. Motion carried.

V. PUBLIC COMMENT: None

VI. OLD BUSINESS:

1. Computer Replacement Schedule: We are not eligible for LSTA Grant. 6 or 7 computers were ordered for the staff for a cost of approx. \$5,900
2. HOOPLA: Library streaming service for movies, books. Cost \$5,000. Each patron able to rent 5 items per month. Up and running in June, 15 – 20 users. Only billed for usage.

VII. NEW BUSINESS:

1. Recording Secretary Position: current secretary has resigned but will continue until a replacement is found. Will inquire if City employee may be interested.
2. Parking Lot: Quote for \$6,525 received from Jeffery Paving.

Motion by Page, supported by MacDonald to have Jeffery Paving crackfill, seal and restripe the Library parking lot per the attached Quote in the amount of \$6,525. Motion carried.

3. Front & Emergency Doors: City approved repair for the sum of \$6,875, awaiting scheduling date.

VIII. YOUTH REPORT: Biccum presented Storytime to 98 participants, several from other libraries. Programs are doing very well.

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IX. DIRECTOR’S REPORT: (see attached)

1. Building Update: landscape needs weeding, will contact volunteers or hire the company that cuts the grass.
Interior painting: city hall will be sending people
Building Façade: working with a group sent by city hall.
2. Friends: Huntley would like to step down as Treasurer.
3. Comcast Wifi Promo: place banner in library for a month and receive \$150. Board agrees this is not in the best interest of the library.
4. Programs: Director looking at programs “Vegan Dieting”, Youth Theatre Group will give play readings, and Author Dale Carlson will present on Albert Khan’s work in Sept.
5. TLN: a. Berkley is now fine free also.
b. Patron Type: allows flexibility with circulation
c. Gibraltar Card Counts: up from last year.
d. Substitute Librarian Position: need an additional Sub. Director will contact A. Clements for possible leads.

X. CORRESPONDENCE: None

XL. PUBLIC COMMENT: None

XII. BOARD COMMENTS: MacDonald thanked the Secretary for her years of service.

XIII. ADJOURNMENT:

The next meeting will be held on Wednesday, September 21, 2022 at 4:30pm. There being no further business to discuss a motion was made by MacDonald, supported by Page to adjourn the meeting at 5.31 p.m.

Respectfully submitted,

Marie O’Hara
Recording Secretary

Thomas MacDonald, President

Date

Tina Page, Secretary

Date