

**Flat Rock Public Library
Board of Directors Meeting
Minutes May 21, 2019**

Meeting called to order at 4:34 p.m. by President MacDonald.

I. ROLL CALL OF MEMBERS:

Present: Tom MacDonald, Sally Carter, Adrienne Clements

Excused: Ruth Vack, Wendy Clark

Guests: Library Director Michael Cummings

Wendy Clark has been appointed to the Library Board. Welcome

II. APPROVAL OF AGENDA:

Motion by Carter, supported by MacDonald to approve the Agenda as presented. Motion carried

III. APPROVAL OF MINUTES:

Motion by MacDonald, supported by Carter to approve the April 4, 2019 Special Meeting minutes as presented. Motion carried.

IV. FINANCIAL REPORT: Revenue and Expenditure and Comparative Balance Sheet for period ended 4-30-19 reviewed and discussed.

Motion by Carter, supported by MacDonald to approve the reports as presented. Motion carried.

V. PUBLIC COMMENT: None

VI. OLD BUSINESS:

1. Recognition Plaque: Discussion: a plaque be purchased and placed in the fireplace corner of the library to honor Ruth Ann Vack for her many years of library service.

Motion by Carter, supported by MacDonald to purchase a plaque which will read "Ruth Ann Vack Reading Corner, not to exceed \$60. Presentation will be made at the City Council Meeting. Motion carried.

VII. NEW BUSINESS:

1. Patron Activity: Working on Web site and other methods to increase patron activity.
2. Budget 2019-20: Director will contact Treasurer Marciniak for clarification of proposed budget, and past staff pay increases per library policy. A Special Meeting will be called to approve the new budget.
3. SAM: monitors amount of time a patron is on a computer. Retain pending further investigation.

VIII. DIRECTOR'S REPORT: see attached.

Special attention will be paid to the lights, alarms, fireplace, carpeting, decrease in clutter, brick pavers, bee problem, sprinkler system, security gate (alarm system for the books), phone lines, Friends of the Library, Saturday schedule, lawn maintenance, and Web page

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IX. CORRESPONDENCE: None

X. BOARD COMMENTS:

Carter: Welcome to Flat Rock

Clements: Welcome, we are excited for your vision for the library

MacDonald: Welcome! You have noted several important issues in your short time here.

The next meeting will be held on Wednesday, July 24, 2019 at 4:30pm. There being no further business to discuss a motion was made by MacDonald supported by Carter to adjourn the meeting at 6:09 p.m.

Respectfully submitted,

Marie O'Hara
Recording Secretary

Thomas MacDonald, President

Date

Sally Carter, Secretary

Date