

**Flat Rock Public Library
Board of Directors
Minutes July 20, 2016**

Meeting called to order at 4:32 p.m.

ROLL CALL OF MEMBERS:

Present: Tom MacDonald, Frank Hamet, Paul Gagne
Excused: Charlene Smith, Ruth Vack
Guests: Rachel Lee

APPROVAL OF AGENDA:

Motion by Gagne, supported by Hamet to approve the Agenda as presented. Motion carried

APPROVAL OF MINUTES:

Motion by Gagne, supported by Hamet to approve the minutes of May 25, 2016 as presented. Motion carried.

APPROVAL OF FINANCIAL REPORT:

Motion by MacDonald, supported by Hamet to approve the May 31, 2016 Financial Report as presented. Motion carried.

PUBLIC COMMENT: None

OLD BUSINESS:

1. Parking Lot, External Lights: Working on other priority items. Place on the 5-10 year plan.
2. Security Camera System: Not covered by a Grant. Police Chief would like to change all systems, our cost \$4,510. Director will request timeline from Chief and report at the September 21st meeting.
3. Director Evaluation Templates: 3 evaluations combined to create a FRPL tool. Evaluation will be done all year and presented at the May Board Meeting.

Motion by Hamet, supported by MacDonald to approve and adopt the Evaluation form as presented. Motion carried.

4. 5-10 Year Plan: see Plan and Director's report

NEW BUSINESS:

1. Board Elections: Current Officers will remain for the 2016-17 Fiscal Year.

Motion by Hamet, supported by Gagne to keep the current Officers. Motion carried.

2. Bees, Window: Carpenter bees had infested the old picnic table. It was replaced, bees have gone. Monroe Glass will submit a quote and replace the outside window in the Children's Area for under \$200.

REPORTS

DIRECTOR'S REPORT: See attached.

1. Bounced Check was reported to the FRPD. Restitution was made.

CORRESPONDENCE: None

BOARD COMMENTS:

Gagne: Would like to see a new neon sign out front. Director will obtain cost of new sign. Inquired when the ½ mill will expire. Director will check and inform Board.

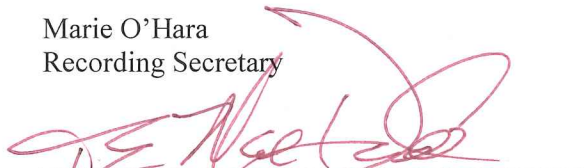
Hamet: None

MacDonald: Would like to make a list of potential items to look into while we have the money. Director will look into getting a Commercial Building Inspection of the library. Place on September agenda.
Speedy recovery to Ruth Vack.

The next meeting will be held on Wednesday, September 21, 2016 at 4:30pm. There being no further business to discuss a motion was made by MacDonald, supported by Gagne to adjourn the meeting at 5:37 p.m.

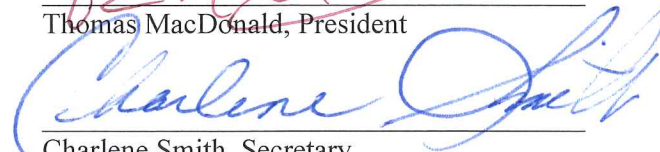
Respectfully submitted,

Marie O'Hara
Recording Secretary



Thomas MacDonald, President

9-21-16
Date



Charlene Smith, Secretary

9/21/16
Date

NEXT STEPS/SEPTEMBER AGENDA ITEMS:

- External Lights – cost of repair/replacement
- Security Camera System – Present timeline, cost
- Neon Sign in Front of Library – cost and timeline of new sign
- Commercial Building Inspection – Contractor, cost and timeline
- ½ Mill expiration date