

**Flat Rock Public Library
Board of Directors Meeting
Minutes June 10, 2020**

Meeting called to order at 4:38 p.m. by President MacDonald.

I. ROLL CALL OF MEMBERS:

Present: Tom MacDonald, Adrienne Clements, Wendy Clark, Dave Beddingfield,
Excused: Sally Carter
Guests: Library Director Michael Cummings

II. APPROVAL OF AGENDA:

Motion by MacDonald supported by Clark to approve the Agenda as presented. Motion carried

III. APPROVAL OF MINUTES:

Motion by Beddingfield, supported by MacDonald to approve the January 22, 2020 meeting minutes as presented. Motion carried.

IV. FINANCIAL REPORT: 2020-21 Budget and the Revenue and Expenditure, and Comparative Balance Sheet for period ended 4-30-20 were reviewed.

Motion by Clark, supported by Beddingfield to approve the Budget and Financial Report. Motion carried.

V. PUBLIC COMMENT: None

VI. OLD BUSINESS:

1. Fines: Observing Southgate Fine Free Trial Study. No activity due to virus. Because we have an open drop box we have received drop offs for other libraries. We are in an excellent position pre-reopening.
- 2, DVD Rentals: Partially completed purge of old rentals. No activity due to virus.

VII. NEW BUSINESS:

1. Wages: Yearly review of Salary increases for Director, Youth Librarian and staff were discussed.

Motion by MacDonald, supported by Clark to grant a 20cent per hour increase to the staff, if it is merited. Motion carried.

Motion by Clark, supported by Clements to grant a 1% increase to the Youth Librarian and a \$5,000 increase to the Director. Motion carried.

**Flat Rock Public Library
Board of Directors Meeting
Minutes June 10, 2020
Page 2 of 2**

VIII. YOUTH REPORT: Summer Reading Program: begins June 15th online. Board suggested contacting the school board to advertise. Currently have 55 registered.

IX. DIRECTOR'S REPORT: see attached.

- 5 Level Phased re-opening
- Flooding of Local History Room
- Heating & Cooling repair/replace. Replacing 3 furnaces
- Curbside beginning Monday 6-15, Mon-Fri 10-6, Sat 10-2

X. CORRESPONDENCE: None

XI. BOARD COMMENTS: Beddingfield thanked the City for the care of the lawn.

The next meeting will be held on Wednesday, July 22, 2020 at 4:30pm. There being no further business to discuss a motion was made by MacDonald supported by Clark to adjourn the meeting at 5:51 p.m.

Respectfully submitted,

Marie O'Hara
Recording Secretary

Thomas MacDonald, President

Date

Sally Carter, Secretary

Date