

Flat Rock Public Library
Board of Directors Meeting
Minutes May 17, 2023

Meeting called to order at 4:36pm

I. ROLL CALL OF MEMEBERS:

Present: Dave Beddingfield, Tina Page, Tom MacDonald, Wendy Clark, Krystal Caasi

Excused: Adrienne Clements

Guests: Michael Cummings, Library Director

II. APPROVAL OF AGENDA:

Motion by Page, supported by MacDonald to approve Agenda. Motion Carried unanimously.

III. APPROVAL OF MINUTES:

Meeting of March 15, 2023. Motion by MacDonald supported by Clark. Motion Carried unanimously.

IV. Financial Report:

Motion to accept report as printed by Beddingfield. Supported by MacDonald. Motion Carried unanimously.

V. PUBLIC COMMENTS:

Sue- about budget – being requested by Clerk’s office to do a FOIA. Was told Budget is not prepared and could not see it. At the meeting amendments should be made. Once it’s done it will go back to the Treasure’s office. Once it is approved by City council, at the end of the month it can be seen but not a paper copy till approved. Wants to know why after 22 years of past practice she can’t see the document. She spoke to her attorney, and they want to know why is this new precedent?

VI. Old Business:

Building Update

1. Entry Doors – Estimates Solicited – Dennis got them functioning. The company that responded originally is delaying. A few other companies never responded. The City already submitted their block grant, library might be able to do a separate one.
2. Water Fountain – 50% deposit down already. No date scheduled yet, waiting on parts.
3. Exterior work – Pavers etc. wall – most people who came out said no. A different company could remove and stamp cement
4. Landscaping - Done about a week ago with landscaper. He requests a spray since the weeds return almost immediately. Estimate was about \$3000 for the course of the summer.
5. Interior Painting – nothing done - waiting
6. Secretary O’hara – City clerk was tracking down her start date. Sue started and helped hire Ohara in about 22 years ago - guessed about 2002. Plan for next council if possible.
7. Substitute Librarian – the one that was scheduled to start changed his mind. The posting is back out and the Wayne State is posting it for their alumni and students. If needed a substitute librarian could be used from the TLN network.

VII. **New Business**

1. 2023-2024 Budget (Also Closed Session – Wages) – Proposed budget with JoAnn the Treasurer. No huge changes. Hoopla in place? Motion by MacDonald, supported by Clark to approve as presented.
2. Policy – Book Revisions – Library Director Michael worked on it some. More to be done later
3. CPR Training/ AED Defibrillator – working with the city at purchasing a AED. Comparing to the one the community center has. Need to check with the new Fire Chief for options. Any possibility of grant money, donations, etc?

VIII. **Youth Report**

1. Programs – nothing specific for report. Programs running with 25 vs the usual 15 attending.
 - a. 3rd Annual Stuffed Animal Sleep Over -Friday

IX. **Directors Report**

1. State Aid report accepted. Check is in last month. 1st half only.
 - A. Aid dispersed in two phases.
2. Clean Net – City & City Attorney Recommendation – nothing from attorney. Clerk office recommended hiring an employee.
3. Overdrive/ Libby transition – 3 questions or so for the redirect from Overdrive to Libby. Older devices are not compatible.
4. Programs
 - a. Game Nights – a few were cancelled due to lack of sign ups
 - b. Presentations
 - i. Marty Gitlin 4/23 – 10 people – he is moving to another state. He may visit at a later date.
 - j. Tim Shannon A2 Death Knell 9/21/23
 - c. Friends Program 7/20/23 – stained glass activity – register online \$30
5. COVID Test Kits – picking up speed again. They are giving them to us when they have them
6. Policy Books – already talked about and it's being handled.

X. **Correspondence**

None.

XI. **Public Comments**

Sue – Policy book – latest thing make sure COVID policy is up t date. Dress code is not being followed by most employees. CPR – Fire Chief has been doing training classes. He should make the AED purchase. Clean net – City employees used to do cleaning and didn't work out before. If "Friends of Library" report was added to the meetings they would gladly bring one to present. Budget – Treasurer doesn't know how much to put towards different book collections or to have money to update the website. Checks and balances between Library Director and Treasurers office for budget.

XII. **Board Comments**

Beddingfield – Came to the Tigers presentation and it was great.

MacDonald – Thank you all for coming and have a great summer. Requested Library Director contacts him about O’hara presentation.

XIII. **Adjournment** - MacDonald Motion to adjourn at 6:30pm. Clark Supported. Motion carried unanimously.

President -----

Secretary -----
