

**Flat Rock Public Library
Board of Directors
Minutes March 18, 2015**

Meeting called to order at 4:33 p.m.

ROLL CALL OF MEMBERS:

Present: Charlene Smith, Tom MacDonald, Frank Hamet, Paul Gagne, Ruth Vack

Guests: Brian Marciniak, Rachel Lee

Board Members Vack and Hamet were excused at 5:38 p.m.

APPROVAL OF AGENDA:

Motion by Hamet, supported by MacDonald to approve the Agenda as presented. Motion carried

APPROVAL OF MINUTES:

*Motion by Gagne, supported by Hamet to approve the minutes of February 4, 2015 as presented.
Motion carried.*

APPROVAL OF FINANCIAL REPORT:

Motion by MacDonald, supported by Vack to approve the Financial Report as presented. Motion carried.

PUBLIC COMMENT:

City Treasurer, Brian Marciniak, CPA was introduced. He stated he is always available to answer any questions we may have and to help us in any way he can. The Board thanked him for attending and his offer of assistance.

OLD BUSINESS:

1. Building, Parking Lot, External Lights, and Landscaping: Keep on agenda, table indefinitely.

2. 2015 Library Openings/Closings:

Thanksgiving: close half day Wednesday, all day Thursday and Friday (Nov. 25, 26, & 27th).

Christmas: close Thursday, Friday, Saturday, Sunday (Dec. 24 through 27th).

New Year's: Thursday and Friday (Dec. 31st and January 1st).

3. Copy Machine Quotes: Further information required.

Motion by MacDonald, supported by Gagne to table to the May 20, 2015 meeting. Motion carried.

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4. \$40,000 (City Hall): Library will give the City \$40,000, \$20,000 in June 2015 and June 2016.

Motion by MacDonald, supported by Vack to transfer \$20,000 from the library budget to the city budget June of this fiscal year and \$20,000 from the library budget to the city budget June of fiscal year 2016. Motion carried.

NEW BUSINESS:

1. 2015-16 Budget Proposal: Reminder to include the \$20,000 transfer and Building Maintenance costs in the new budget. Under 706.800, Clerical, the charges for City Hall services to us has been moved to the new line item 801.101, Intergovernmental Charges for Services. Budget will be reviewed and finalized at the May 20, 2015 meeting.
2. PayPal – Library Fines: Fines can be paid by PayPal with a minimal transaction charge to the library. There is no cost to participate. Director will make arrangements.

Motion by MacDonald, supported by Vack to approve PayPal to pay library fines. Motion carried.

3. Substitute Librarian Posting: Only have one substitute librarian presently

Motion by MacDonald, supported by Smith to start the process to hire a substitute librarian. Motion carried.

REPORTS

DIRECTOR'S REPORT: See attached.

Reported 84 users on Overdrive. Youth and Adult program attendance by non-residents.

Motion by MacDonald, supported by Smith to allow non-residents, particularly those from Trenton and Romulus, to join Youth and Adult programs without the purchase of a Non-Resident card. Purpose of the Non-Resident card is to borrow material. Priority will be given to Flat Rock, Rockwood and Non-Resident card holders. Programs will be capped. Motion carried.

CORRESPONDENCE: None

BOARD COMMENTS:

Gagne: We should reevaluate our combined contracts with the city (H&C, lawn, etc.). Treasurer Marciniak offered to evaluate our combined contracts.

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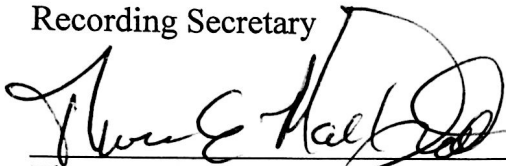
Smith: None

MacDonald: Would like "Extending the library hours and summer /winter hours" on the May 20th agenda.


The next meeting will be held on Wednesday, May 20, 2015 at 4:30pm. There being no further business to discuss a motion was made by MacDonald, supported by Gagne to adjourn the meeting at 6:00 p.m.

Respectfully submitted,

Marie O'Hara
Recording Secretary



Thomas MacDonald, President



Date

Ruth Vack, Secretary



Date



Date