

**Flat Rock Public Library  
Board of Directors  
Minutes May 25, 2016**

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Meeting called to order at 4:48 p.m.

**ROLL CALL OF MEMBERS:**

Present: Tom MacDonald, Frank Hamet, Paul Gagne  
Excused: Charlene Smith, Ruth Vack  
Guests: Rachel Lee

**APPROVAL OF AGENDA:**

*Motion by Gagne, supported by Hamet to approve the Agenda as presented. Motion carried*

**APPROVAL OF MINUTES:**

*Motion by Gagne, supported by Hamet to approve the minutes of March 23, 2016 as presented. Motion carried.*

**APPROVAL OF FINANCIAL REPORT:**

*Motion by Hamet, supported by Gagne to approve the March and April Financial Reports as presented. Motion carried.*

**PUBLIC COMMENT:** None

**OLD BUSINESS:**

1. Parking Lot, External Lights: Table
2. Sprinkler System – Deficiencies – Air Leak: Repairs completed.
3. Security Camera System: Director will follow up on City assessment of cameras.
4. 2016-17 Budget Proposal: Reviewed and discussed.
5. 5-10 Year Plan: Bee problem will be resolved by Director, carpet cleaning to be scheduled. Will email Fund Balance to Board.

**NEW BUSINESS:**

1. Director Self-Evaluation: *Motion by Hamet, supported by Gagne to give the Director and Youth Librarian a 2% pay increase. Motion carried.*
2. Current Fiscal Year Budget Proposal: Changes discussed.  
*Motion by MacDonald, supported by Hamet to approve the current Fiscal Year Budget. Motion carried.*
3. Director Evaluation Templates: Director will email at least 3 evaluation tools to the Board. One will be selected and used for evaluations beginning in July.

*Motion by Hamet, supported by MacDonald to adopt the idea of evaluation effective July 1, 2016 for 2016-17. Motion carried.*

**REPORTS**

**DIRECTOR'S REPORT:** See attached.

1. Requested budget transfer from Computer Expenses to Building Maintenance was discussed and approved.

**CORRESPONDENCE:** None

**BOARD COMMENTS:**

Gagne: Would like to see fundraising opportunities for the Library.

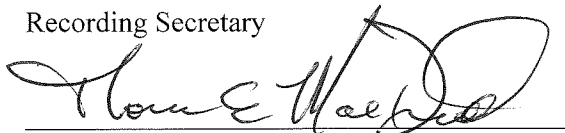
Hamet: None

MacDonald: None

The next meeting will be held on Wednesday, July 20, 2016 at 4:30pm. There being no further business to discuss a motion was made by MacDonald, supported by Gagne to adjourn the meeting at 5:48 p.m.

Respectfully submitted,

Marie O'Hara  
Recording Secretary

  
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Thomas MacDonald, President

7-20-16  
\_\_\_\_\_  
Date

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Charlene Smith, Secretary

\_\_\_\_\_  
Date